

**UNIVERSITY OF CALICUT  
DIRECTORATE OF RESEARCH**

**Format for the minutes Pre-submission Presentation/Seminar**

The minutes of the pre-submission Presentation/Seminar of the thesis titled .....  
of..... (Name of the Candidate, Approved Research Centre & Institution), under the  
Supervision of .....(Name of Guide) held on.....(date) at .....(time)  
at .....(Venue)

- A. Members present (name with designation& Signature):  
(Presence of Guide and Co-guide (if any), is mandatory)

**B. Proceedings**

- a. Summary of the work presented:
- b. Publication: [(Number of research paper(s) published out of the approved research work in peer-reviewed/referred journal only to be considered; and the summary of publication in approved format to be attached).
- c. Plagiarism: *Specific Remarks on verification of the summery report by software (for languages other than English, by manual verification).*
- d. Attendance: Statement on the mandatory attendance of the candidate during the research.
- e. Title change, if any:
- f. Specific recommendations, if any :

Meeting was concluded at .....(time)

**Signature :**  
**& Name of Chairperson of the Doctoral Committee**

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**NB: If the RAC recommend any suggestions/corrections, the same must be considered and approved in its subsequent session**